

CURRENT VACANCIES as of
October – November 2012
For COMMISSIONER-APPOINTED
BOARDS, COMMITTEES & COMMISSIONS

The Charles County Commissioners are seeking County residents to fill vacancies on the following Boards, Committees & Commissions:

- Agricultural Land Preservation Advisory Board
- Animal Matters Hearing Board
- Area Council on Aging
- Board of Electrical Examiners
- Board of Fire and Rescue
- Board of License Commissioners (Liquor Board)
- Disadvantaged Business Loan Review Committee
- Ethics
- Heritage Commission
- Historic Preservation Commission
- Homeowners' Association Dispute Review Board
- Monument Commission
- ***Newly Established Neighborhood Traffic Calming Task Force***
- Nuisance Abatement Board
- Wicomico Scenic River Commission

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Commissioner Specialist at 301-645-0691 or e-mail desotoc@charlescounty.org. *A separate application must be submitted for each membership to which you wish to apply.*

POSITIONS REMAIN OPEN UNTIL FILLED

There are 2 vacancies for the **Agricultural Land Preservation Advisory Board**, 1 vacancy is for a citizen member and 1 as an Ex-Officio advisory member. The Board advises the county governing body with respect to the establishment of agricultural districts and the approval of purchases of easements by the foundation with the county. The Board assists the county governing body in reviewing the status of agricultural districts and land under easement. The Board also advises the foundation concerning county priorities for agricultural preservation. The Board meets as needed. Members serve 4 year terms.

There is 1 vacancy on the 9 member **Animal Matters Hearing Board** for a citizen at large. The task of the Animal Matters Hearing Board is to hear and decide, upon receipt of a written complaint or request from a person receiving a violation notice, to conduct a public hearing after due notice to determine whether violations of these regulations have occurred and whether a person subject to an order of the Board has complied with that order. The Board meets on the 1st and 3rd Tuesday of each month at 6:30pm. Members serve 4-year terms.

There are 4 vacancies on the 16-member **Area Council on Aging** for citizen members (2 from the senior community over the age of 60); Members serve 4-year terms. The Council promotes the welfare and betterment of senior citizens of Charles County by working actively and cooperatively within the community; develops awareness and understanding of problems and concerns; and develops community support for programs designed to benefit and support the senior citizen population. The Council meets monthly on the second Thursday at the Richard Clark Center at 9:30 am.

There is one vacancy on the **Board of Electrical Examiners** for a Charles County Licensed Master Electrician. The task of the Board of Electrical Examiners is to examine the qualifications and capabilities of all persons who are or desire a license for Master Electrician and/or Journeyman. Members serve 4-year terms

There is one vacancy on the **Board of Fire and Rescue**, which reviews the financing of the Fire Departments and Rescue Squads in Charles County and makes appropriate recommendations with regard to formulas for distribution of fire tax revenues, purchases of equipment and facility needs. The vacancy is for a resident member to serve a 4-year term.

There is one vacancy on the **Board of License Commissioners (Liquor Board)**. This vacancy is specifically for a resident from the Commissioner District 2 area (Western Charles County such). The task of this Board is to review and approve the issuance and renewal of liquor licenses in Charles County, and establish penalties for violations. The Board meets the 2nd Thursday of each month at 9:30 a.m. in the County Government Building. Members serve four-year terms.

There are 2 vacancies on the **Disadvantaged Business Loan Review Committee**. This Committee serves as an advisory review body for the purpose of reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

There is 1 vacancy on the **Ethics Commission**. This vacancy is for a citizen member beginning 12/01/2012. The responsibilities of this Board are to devise, receive and maintain all forms generated by the Charles County Code, Chapter 170, Code of Ethics; to provide published advisory opinions to persons subject to the aforementioned code as to the applicability of the provisions; to investigate, process and make determinations as to complaints filed alleging violation of the aforementioned code; and to conduct a public information program regarding the purpose and application of the aforementioned code. The Board meets at least quarterly and currently on a monthly basis at 7:00 pm in the County Government Building. Members serve four-year terms.

There are 3 vacancies on the **Heritage Commission** for citizen members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

There is 1 vacancy on the **Historic Preservation Commission**. The Commission will recommend properties for local historic landmark designation, review exterior changes to locally designated landmarks, and support documentation of historic resources throughout Charles County. Applicant must possess interest or training in history, architectural history, archeology, historic preservation, landscape design, or related field. The Board meets quarterly. Members will serve 3-year terms. The Commission meets in the evenings.

There are 3 vacancies on the seven-member **Homeowners' Association Dispute Review Board**, which meets as needed to hear and resolve disputes between a homeowners' association and a homeowner regarding the covenants or restrictions of the homeowners' association. The vacancies are for a citizen at large, member involved in a common ownership community and one involved in the real estate and development industry. The Board meets as needed in the evenings at the County Government Building. Members serve three year terms.

There is 1 vacancy on the 7 member **Monument Commission**. The vacancy is for a member with a background in history. This Commission will recommend locations for monuments; prepare guidelines, criteria and a plan for implementation of monument projects. The Commission will meet as necessary. Members will serve 4-year terms.

There are 5 vacancies on the **Newly Established Neighborhood Traffic Calming Task Force**. There is one vacancy for a member representing each of the following areas: Resident in the Charles County Development District; A resident in a rural neighborhood; a member of an HOA Board; A member of the Volunteer Fire Department and a resident in a community or neighborhood with no HOA. This Task Force will assist the Department of Planning & Growth Management in developing a Neighborhood Traffic Calming Program in Charles County. The Task Force will

research the subject as well as provide suggestions and feedback for use in drafting Neighborhood Traffic Calming regulations. Charge is complete when traffic calming regulations have been proposed and acted upon by the Board of County Commissioners.

There is one vacancy on the seven-member **Nuisance Abatement Board** for an unexpired term ending on 6/30/2014. This Board conducts hearings pertaining to citizen complaints regarding unsightly accumulation of paper, junk, vehicle parts, trash, garbage, leaves, etc. and if grass, weeds, uncultivated vegetable growth, briars, bush and plants are more than 1 foot high on private property.

There is 1 vacancy on the 7 member **Wicomico Scenic River Commission** for a property owner in a soil conservation district through which the scenic or wild river flows. The Commission represents the interests of the Wicomico Scenic River and its watershed in Charles and St. Mary's Counties in an advisory capacity for review of proposals and information and act as a watchdog for the watershed. Members serve 4-year terms. Meetings are held on the 4th Monday of the month at 7:30pm at Charlotte Hall Veterans Home.